



## WORK OFFER

Ref. No. CN-2019-MET-BC02

### Employer Information

**Employer:** Mettler Toledo Engineering  
 111 West Taihu Road, Xinbei District, Changzhou, CHINA  
 Changzhou  
 China

**Website:** www.mt.com

**Location of placement:** Changzhou  
**Nearest airport:** Changzhou Benniu Airport/ Shanghai Pudong Intl Airport  
**Working hours per week:** 40.0  
**Working hours per day:** 8.0

**Number of employees:** 2000

**Business or products:** A leading global manufacturer of precision instruments and services for use in laboratories and manufacturing.

### Student Required

**General Discipline:** 52-BUSINESS, MANAGEMENT, AND MARKETING  
**Field of Study:** 52.0201-Business Administration and Management, General.  
 52.0299-Business Administration, Management and Operations, Other.  
 52.0305-Accounting and Business/Management.  
 52.1402-Marketing Research.  
 52.1403-International Marketing.

**Completed years of study:** 2  
**Language required:** English Excellent

**Required Knowledge and Experiences:**

- Undergraduate student or above
- Familiar with Microsoft Office skills
- Excellent English language skills.
- Open minded, proactive and ambitious
- Great communication skills with team members

**Other requirements:**

### Work Offered

The student will be involved in one of the following projects depending on its background and experience. Please specify in your Cover letter which Project you wish to apply for, so the company can know it better:

1. Accounting/Finance/Business:

- Support daily work according to the task assignment
- Support cross-region project
- Support process efficiency improvement through system automation
- Assist supervisor or manager on team building activities
- Help team on cross culture communication/collaboration
- Other intercultural tasks organized by HR

2. Business/Marketing:

- Assist product manager to complete and perfect the sales and marketing tools when new product launching into market.
- Assist strategic business team to maintain and edit documents of new and existing products.
- Assist team members on the day-to-day jobs
- Support exhibition reception and seminar
- Help to optimize the social media communication
- Update for management on progress of Channel Marketing initiatives.
- Assist in Company/Partner events, conferences, trainings and meetings.
- Provide support on partners' data analysis and evaluation.

**Number of weeks offered:** 12 - 24  
**Within the months:** 11-OCT-2019 - 03-JAN-2020  
**Or within:** -  
**Holidays:** -

**Working environment:** Office work  
**Gross pay:** 2,500 CNY / Month  
**Deduction to be expected:** 0  
**Payment method / frequency:** cash / monthly

### Accommodation

**Canteen at work:** No  
**Expected type of accommodation:** Host family  
**Accommodation will be arranged by:** Employer

**Estimated cost of lodging:** 0 CNY / Month  
**Estimated cost of living incl. lodging:** 900 CNY / Month

### Additional Information

- The student is required to participate in the Cultural Exchange Program organized by IAESTE China called LePA (Learning through Participation & Achievement) before starting the IAESTE program at your IAESTE employer. Details will be provided upon acceptance of the student.
  - IAESTE China-CITD team will interview you before passing the nomination to the employer.
  - The Visa behind this offer for 3 months is issued ONLY by IAESTE China not by the employer. Once accepted, IAESTE China will contact you on how to apply for your Chinese Visa.
- After 3 months, if the employer and IAESTE China agree to extend your stay in China, the employer will help you to extend your Chinese Visa.

### Nomination Information

**Deadline for nomination:** 30-AUG-2019  
**Please send nominations by:** Exchange Platform

**Date:** 25-JUL-2019  
**On behalf of receiving country:** Richard Wu