

18-Nov-02
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P.O. Box 6, 7500 AA Enschede, The Netherlands, phone +31 53 4874255, fax +31 53 4874436

AGREEMENT

The International Institute for Geo-information Science and Earth Observation ITC, Enschede, The Netherlands, and the San Simon University, Cochabamba, Bolivia, hereby agree to jointly execute:

The Refresher Course in "Geo-information Science Applications to Water and Environmental Management"

18 November 2002 – 29 November 2002

ITC will have overall responsibility for the organization and implementation of the course. The San Simon University will be responsible for:

- Invitation of the participants that have been selected by ITC and the San Simon University
- Transportation of participants to Cochabamba and back
- Accommodation, food and drinks for the participants
- Daily transport to the class room
- Provision of training facilities at the premises of the San Simon University
- Logistic support
- Insurance for the participants

ITC will pay the San Simon University an advance amount for the abovementioned services on the basis of the following budget categories:

Budget category	Estimated costs (USD)	
1. Recruitment and selection (540.0.0)	USD	500.00
2. Course materials (642.0.0)	USD	300.00
3. Travel expenses participants (622.0.0)	USD	4,200.00
4. Accommodation and allowances participants (625.0.0)	USD	13,000.00
5. Insurance participants (628.0.0)	USD	2,100.00
6. University San Simon - salaries for preparation (641.1.1)	USD	1,200.00
7. University San Simon - salaries for implement. (641.1.2)	USD	800.00
8. Excursion, field visits (643.1.1)	USD	250.00
9. Logistic/administrative support (643.1.2)	USD	1,550.00
TOTAL	USD	23,900.00

All expenditures based on this budget should be reported with an itemised statement and original supporting documents to the Bureau Project Services (BPS) of the International Institute for Geo-Information Science and Earth Observation (ITC), The Netherlands **before January 10, 2003.**



Parties further agree that:

- Remaining funds of this advance budget upon completion of the Course will be transferred back to ITC/BPS.
Account number 59 21 46 715
ABN AMRO Bank, Oldenzaalsestraat 4, 7511 DR Enschede, The Netherlands
In the name of: ITC, Hengelosestraat 99, 7500 AA Enschede, The Netherlands
Reference: Refresher Course number 42.23.64
- Disbursements exceeding the specified budget category amounts need prior written approval by ITC/BPS.
- In case of exceeding the advance budget ITC will replenish the budget to the amount approved by ITC/BPS and limited by the funds allocated by the Dutch Government (DGIS).

Both parties declare to have read this agreement, and accept its contents by signing below

Date: 18.11.2002

L. Arteaga

On behalf of the San Simon University:

Mr. Ing. Luis Arteaga
Director Relaciones Internacionales

Date: 7 November 2002

H.C.P. Noort

On behalf of ITC:

Ir. H.C.P. Noort
Head Bureau Project Services



All expenditures based on this budget should be reported with an itemized statement and original supporting documents to the Bureau for Project Services (BPS) of the International Institute for Geo-Information Science and Earth Observation (ITC), The Netherlands before January 1st 2003.